

# AGENDA—PYSA REFEREE CLINIC

## MARCH 25, 2010

1. Welcome. I am Kim Mills.
2. Referee Information Sheets (Availability Forms) - please hand in. If you don't have them finished, drop them off at my house tomorrow. If something changes, call me ASAP.
3. Does everyone have Referee Information sheets? Know the rules for the age group you are working. You might want to take these to the game with you.

Games this season will be played from April 17 thru May 29. No games will be played on May 8 due to PABSC Opening Day. June 5 is reserved for possible make-up games. There will be no games assigned that day unless needed. I am simply requesting your availability to aid me in scheduling games. Game times usually are 8:00 a.m. to 1:00 p.m. some games are scheduled for Sunday afternoons, if you are unavailable; please indicate that on your form.

4. As soon as game assignments are completed, they will be mailed to you. I hope to have this done in early April. If you have a schedule conflict, I need to know as soon as possible. Occasionally I will call you to take away a game or change the game time.
5. After the initial assignment of games, I hope to use the new website for all things soccer in Perrysburg, [www.perrysburgsoccer.com](http://www.perrysburgsoccer.com) to post available games as well as have a link to forms, rules, and other information for referees.
6. If you need to cancel, YOU (not your parents) need to call at least 2 days in advance of the game. The earlier the better. Do not find own sub – not even if your brother, sister, friend is a referee. Call me and I'll arrange for somebody to cover your assigned game.
7. Always assume the game you are assigned will be played. If a game is canceled due to very bad weather, **I will call you!!** If you do not hear from me, you **MUST** report to your assigned game.
8. If the weather in the morning is bad, or it has been raining for quite some time, call me. I will have a message on my machine about the day's games as well as on the website.
9. Be sure that you work when and where you are assigned. You should be on the field no less than 15 minutes before your first game. You might want to take your scheduling form that I sent you to PROVE the position you are to ref. **DO NOT EXCHANGE POSITIONS.** Ex: if you are assigned to be the center ref, do not exchange places with a linesman. You cannot be paid if you do not work your assigned position.
10. If you are a "no show" and have not notified me in advance that you could not work, the remainder of your games you are schedule to work may be forfeited. Unfortunately there are always a few refs each season that lose their positions for this very reason.
11. At end of meeting you will be given a white referee T-shirt. This is part of your uniform. Since the players' shirts are either black or gold, the white T-shirt stands out on the field. Plus it has referee printed on both sides. The rest of your uniform should be dark shorts/pants and black socks that are pulled up. As we require players to tuck their shirts in, the referee is expected to as well. A watch and whistle are also important parts of your uniform. Hats and sunglasses should not be worn. New referees will be given a whistle and lanyard that should last them forever.
12. Remember that while you are on the field, you are at work. **Be professional.** Your job is one that pays between \$10 and \$20 an hour. This job requires a particular uniform and code of conduct. If you are unaware of these requirements, please call me. Referees that do not meet these requirements may be suspended and will not return the following season.

13. During the course of the season, I will visit games to observe and evaluate your performance. Don't worry when you see me walking around, in fact, come over and chat (remind me who you are).
14. PYSA referees earn \$10 per game for working kindergarten and 1<sup>st</sup> grade games (one referee) or games from 2<sup>nd</sup> thru 6<sup>th</sup> grade games (two referees). Those working games as part of a 3-man crew earn \$20 or \$18. (7<sup>th</sup>-12<sup>th</sup> grade boys, 7<sup>th</sup>-12<sup>th</sup> grade girls). Center referees earn \$20 and linesmen earn \$18. Please be sure to indicate on your game report which position you had.

If you work a 2-man assignment alone, call me within 48 hours of the game and you will receive a \$5 bonus for doing that game. If you work a 3-man assignment with 2 referees, there is no bonus.

**IF YOU ARE SHORT A REFEREE PLEASE NOTE ITEMS 17 THRU 19.**

15. Referees will be paid in cash at the end of season. You must return your cleaned shirt and all signed game report slips as proof that you worked. If you cannot pick up your pay on any of the 3 paydays, call to make other arrangements. After 2 weeks, any pay not picked up will be sent back to the PYSA Treasurer and you will need to make arrangements with him.
16. On the Game Report Forms - **print all information**, including if you work short, and have both coaches sign it. These forms are the only proof that you worked and are necessary for payment.

If you are part of a 3-man crew, please indicate whether you were the center referee or a linesman.

Pay will not be given if there is no slip! Guard these with your life!!

17. If you are short a referee, your first option should be to look to see if a referee from another field has just finished a game and is available.
18. If the referee you are supposed to work with is a "no show" and you are to work as a 2-man crew, please do the center and have each coach give you a parent to work each line. If the coach can't get a parent to work, the coach must do it. It is very difficult for one referee to watch the game as well as both lines. Only let the parents call the direction of the throw-in. They are not to call offside or fouls.
19. If you are supposed to work as a 3-man crew and there is a no show, again, have the coaches provide parents. If you only need 1 referee have 2 parents each work one-half the game. If you need 2, you do the center, let the parents do the lines.

**20. Don't let players wear any jewelry –especially pierced earrings.**

## KEEP THIS PAGE HANDY, IT IS INFORMATION YOU WILL NEED THROUGHOUT THE SEASON

Referees will be paid in cash at the end of season at my house. You must return your cleaned shirt and all signed game report slips as proof that you worked. If you cannot pick up your pay on any of the 3 paydays, call to make other arrangements. After 2 weeks, any pay not picked up will be sent back to the PYSA Treasurer and you will need to make arrangements with her.

If fields are closed, I am the 1<sup>st</sup> to be told. If I do not tell you the fields are closed, go to your game.

### Excuses that I have heard in the past. They don't work.

- a. My game report went through the washing machine and now it's ruined.
- b. My assignment form went through the washing machine and now it's ruined
- c. I forgot that this was the first week of soccer and didn't go to my games.
- d. My parents wouldn't let me go
- e. My parents didn't wake me up
- f. I was at a sleepover and nobody woke me up
- g. I had a travel game that our coach forgot to tell us about.
- h. My coach forgot to tell us we had to go out of town for a tournament.
- i. I couldn't find your phone number so I couldn't call you.
- j. My coat was stolen and it had my game report form in it.
- k. I didn't have a ride.
- l. It was raining hard and there was thunder and lightening at my house.
- m. I had "Saturday School." Because I did ..... at school.
- n. I forgot my parents wanted me to .....